KC COI Tip #5: Successful Completion of the Annual Disclosure Confirmed by Viewing the Master Disclosure

Complete your Annual Disclosure and click on “submit”. You will see a message that says, “Your document is being processed. You will be returned to the document once processing is complete…”

Your responses to the questions in the Annual Disclosure will automatically be displayed within the “Questionnaire” panel in the “Master Disclosure” as shown.

Any additional disclosures, like NSF and Travel Disclosures, will appear within the “Disclosures” panel below, as described in KC COI Tip #6.

KC COI Tip #6: Successful Completion of PHS Travel and NSF Disclosures Confirmed by Viewing the Master Disclosure

After completing your PHS Travel or NSF Disclosure, you will see a message that says, “Your document is being processed…” and your recently completed disclosure will be listed on the panel.

To see the details of your PHS Travel or NSF Disclosure, click on the “show” button to open the “Disclosures” panel.