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RESEARCH

# SPA Update

**Sandra Stevens**

**Associate Director, Sponsored Projects**

**Tam Tran**

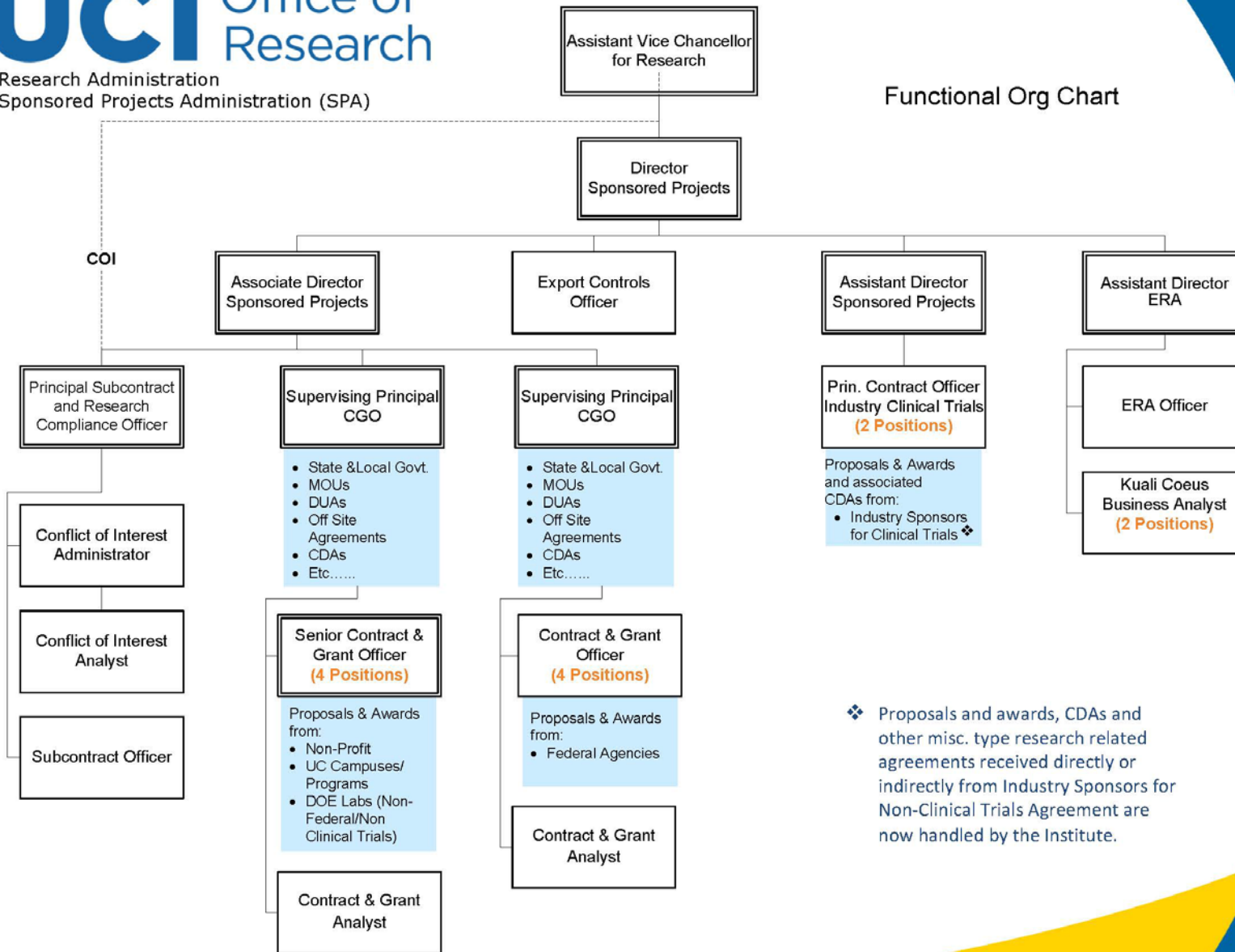
**Assistant Director, Sponsored Projects**

**June 10, 2015**

# SPA Realignment

- Review of current organizational structure for efficiency and alignment with campus needs
- Realignment of SPA structure
  - Federal Team
  - Non-Federal Team
  - Clinical Trials Team

## Functional Org Chart



# Federal and Non-Federal Teams

- Federal Team

- All Contract and Grant Officers, who are assigned to review Federal proposals and awards will now become part of the same team and consequently will be supervised by one Principal Contract and Grant Officer.
  - Back up / coverage more efficient
  - Staff performing like functions are now part of the same team

- Non-Federal Team

- The Senior Contract and Grant Officers, who are assigned to review proposals where funding is directly awarded to UCI from a non-federal agency (non profit, UC Campus / Programs, DOE Labs) will now be supervised by the 2nd Supervising Principal Contract and Grant Officer.
  - Back up / coverage more efficient
  - Staff performing like functions are now part of the same team

- Notes:

- Current departmental assignments will remain as is, for now, as a result of the realignment.
- Sandra Stevens, Associate Director, will oversee the Contract and Grant Officers and Senior Contract and Grant Officers until the Supervising Principal Contract and Grant Officer positions are filled.
- The Supervising Principal Contract and Grant Officers will report to Sandra Stevens once those positions are filled.

# Clinical Trial Unit

- Assistant Director, 2 clinical trial negotiators primarily responsible for negotiating CTAs and CDAs (funded directly or indirectly by industry)
- Heather Kubinec - working on agreements from the Principal CGO desk received prior to 5/26 and will continue to review CTAs for the departments assigned to Team A and Master agreements and modifications for the other teams
- Tam Tran - review non-Master CTAs for Team B, C, and D until 2<sup>nd</sup> negotiator is hired
- Grace Park - assisting CT team with CDAs until 2<sup>nd</sup> CT negotiator is hired
- 2<sup>nd</sup> CT negotiator position -in process of scheduling interviews

# Clinical Trial Unit

- Work space at medical center to enhance communication between SPA CT team/Investigators/department administrators/various key players
- CT listserv to disseminate info; outreach activities-campus presentations
- CT website <http://www.research.uci.edu/sponsored-projects/clinical-trials/index.html>
- Stay Tuned.....

# Questions??