

Research Team Table - When to List a Research Team Member in ZOT IRB

Role of Research Team Member ¹	Minimal Risk Protocol	Greater Than Minimal Risk Protocol
Access to ZOT IRB to <i>draft</i> and <i>edit</i> the protocol application	Yes	Yes
Access to subject identifiable data including Protected Health Information (PHI) for screening/ determining eligibility	No, Use Research Team Log to Track Independently	No, Use Research Team Log to Track Independently
Recruiting subjects directly via phone, email or in person	No, Use Research Team Log to Track Independently	No, Use Research Team Log to Track Independently
Access to subject identifiable data which may include PHI for data collection purposes	No, Use Research Team Log to Track Independently	No, Use Research Team Log to Track Independently
Involvement in the informed consent process (i.e., explaining the study to prospective subject)	No, Use Research Team Log to Track Independently	No, Use Research Team Log to Track Independently
Performing research procedures that involve greater than minimal risk	Not Applicable	Yes
Involvement in the interpretation of study data	No, Use Research Team Log to Track Independently	Yes
Finalization of the informed consent process (i.e., able to sign off as the individual obtaining consent)	No, Use Research Team Log to Track Independently	Yes
Has a <u>disclosable financial conflict of interest</u>	Yes	Yes

¹ The assumption is that Research Assistant are *engaged in human subject research* as per the [OHRP Engagement in Human Subject Research](#) document. If view only access is needed use the 'Manage Guest List' feature within ZOT IRB.