



CLICK® SAFETY

SUBMISSION

WORKFLOW DIAGRAMS

SUBMISSION

CONTENTS AND HISTORY

CONTENTS

Title	Page(s)
Contents and History	2
Legend	3
Other Activities	4
Pre-Submission	5
BSO Review	6
Committee Review	7
Non-Committee Review	8
Post-Review	9
Modifications Required	10
End and Misc. States	

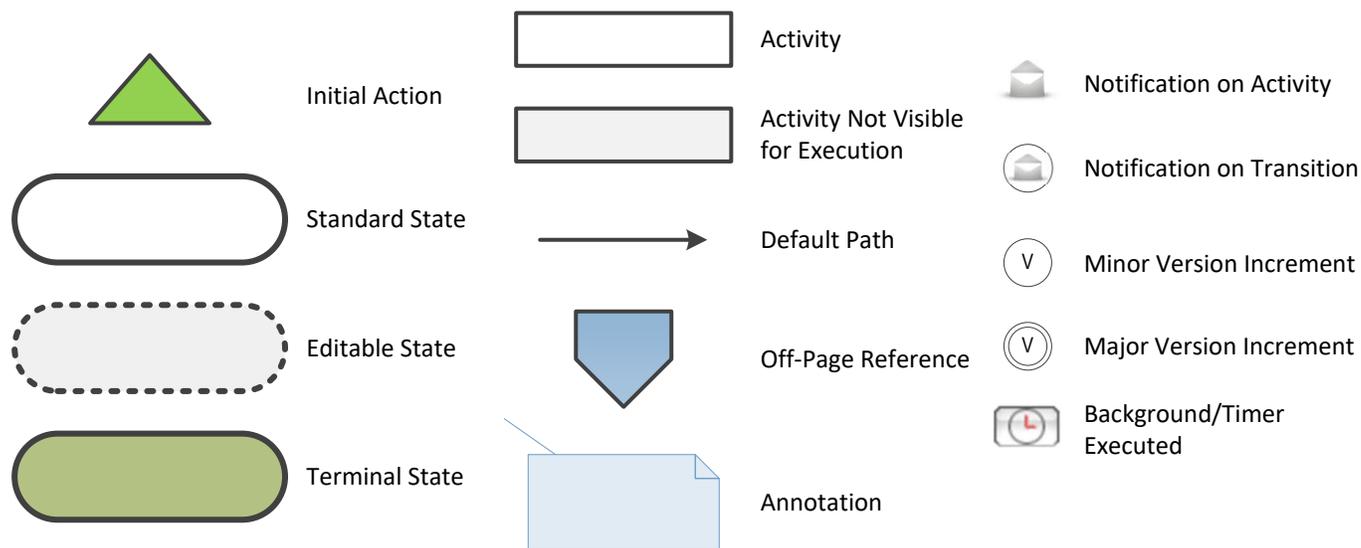
HISTORY

Change Description	Date
Changes for Safety 10.0 (SPA)	3/8/2021
Changes for Safety 10.5.0 (SPA) – added Manage Tags activity	3/17/2022

SUBMISSION

LEGEND

WORKFLOWS



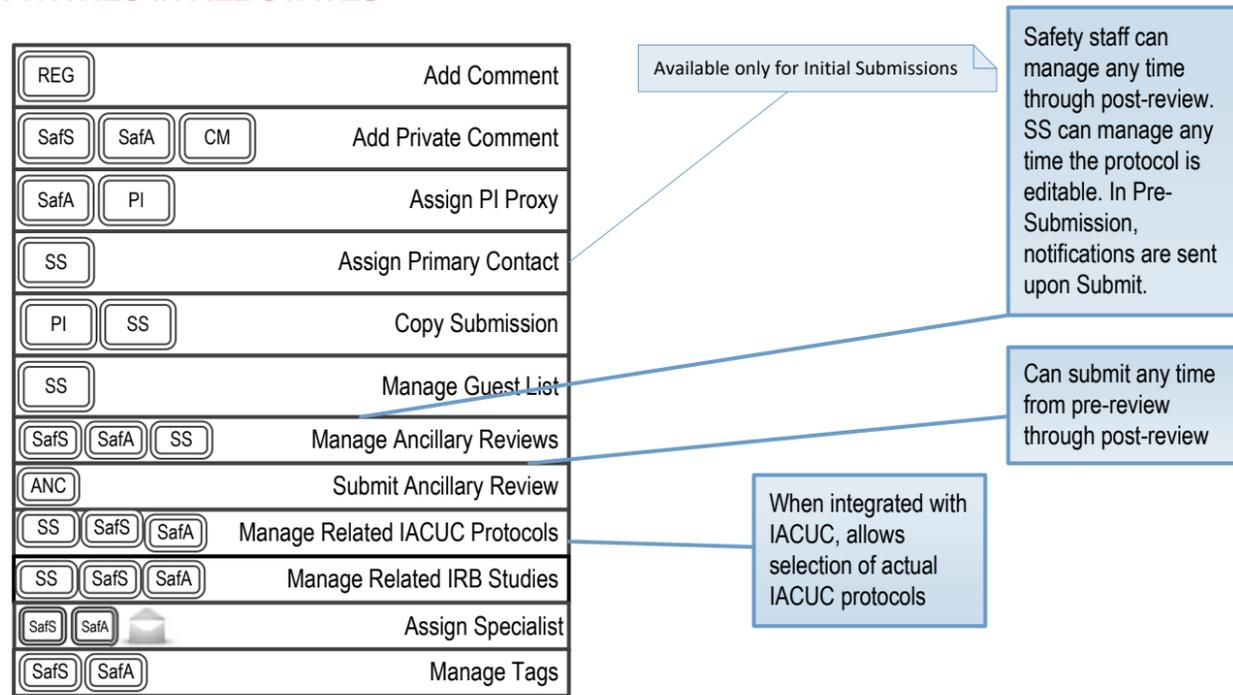
USER ROLES

- PI** Investigator: Listed as on study as principal investigator or PI proxy
- SS** Study Staff (Safety User): Any registered user listed on study as protocol team member, or PI Proxy; also includes the person assigned as the primary contact
- BSO** Biosafety Officer: User role of Biosafety Officers for the institution
- BSO** Owning Biosafety Officer: User role of Biosafety Officers responsible for the Biosafety Review
- SafS** Safety Specialist: User role for Safety Specialist
- REG** Registered User: Any registered user; used for system-executed activities
- CM** Committee Member: User role of Safety Committee Member and assigned to this committee
- CM** Appointed Committee Member: User role of Safety Committee Member, eligible as appointed reviewer, and assigned to this submission
- CCH** Committee Chair: User role of Safety Committee Member and assigned as chair of this committee
- SafA** Safety Administrator: User role for Safety Administrator
- ANC** Ancillary Reviewer: Assigned reviewer direct on Ancillary Review or indirect as Organization reviewer

SUBMISSION

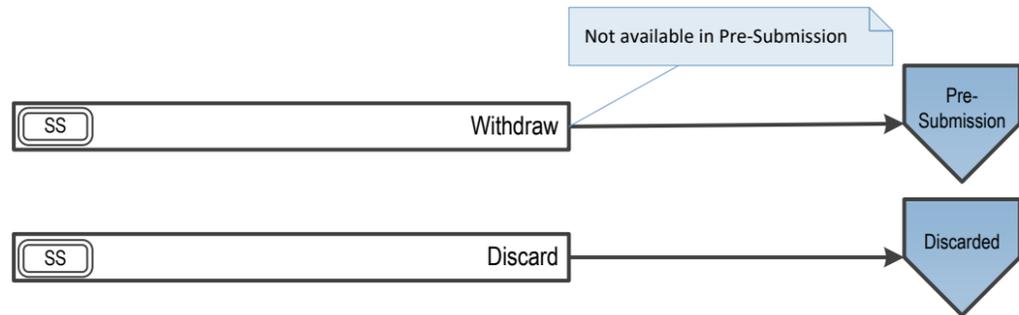
OTHER ACTIVITIES

ACTIVITIES IN ALL STATES

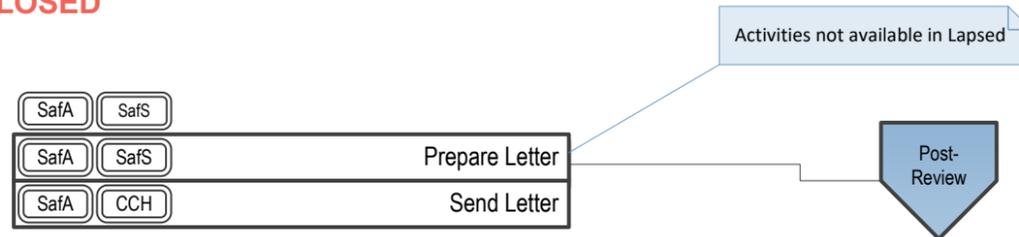


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AVAILABLE IN ALL STATES PRIOR TO POST-REVIEW



POST-REVIEW, DEFERRED, APPROVAL WITHHELD, APPROVED, SUSPENDED, LAPSED, CLOSED



SUBMISSION

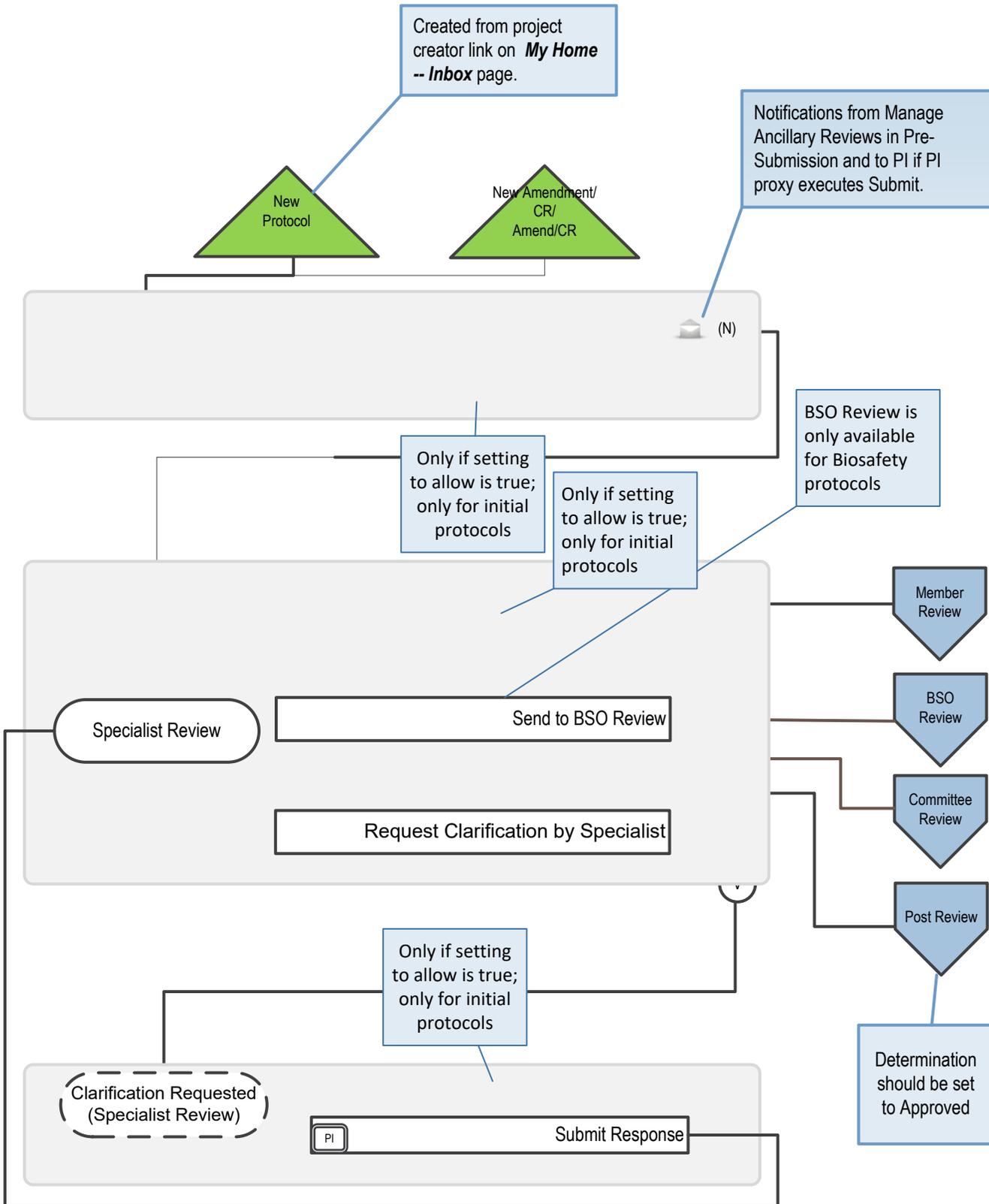
INTERNAL ACTIVITIES

REG	Change Tracking
REG	Create Protocol / Created Protocol
	Response Time Exceeded
REG	Related IACUC Protocol Closed 
REG	Related IACUC Protocol Suspended 

If integrated with IACUC, logged on new protocol applications when a related IACUC Submission is closed.
If integrated with IACUC, logged on new protocol applications when a related IACUC Submission is suspended.

SUBMISSION

PRE-SUBMISSION

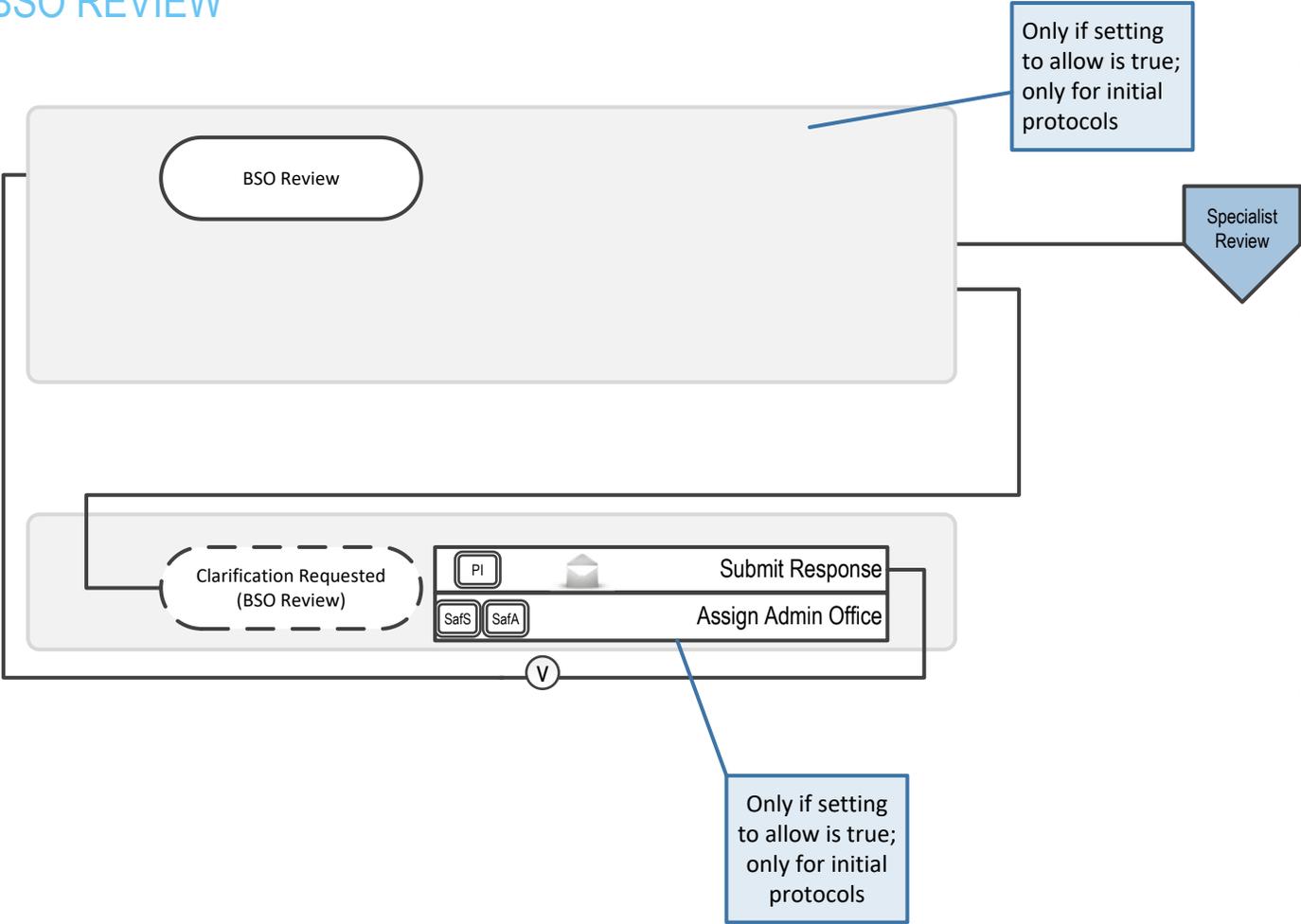


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BSO REVIEW

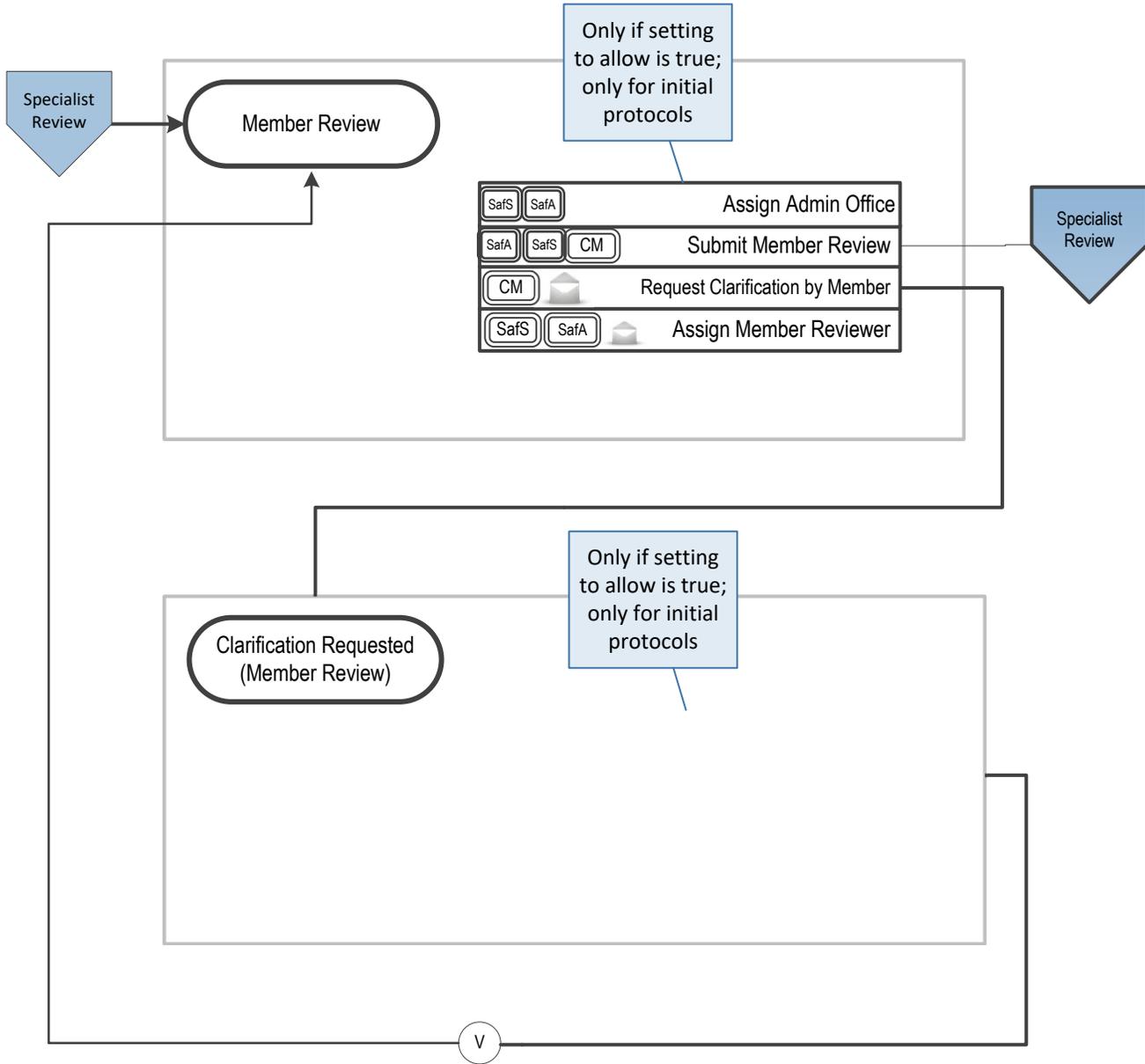


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MEMBER REVIEW



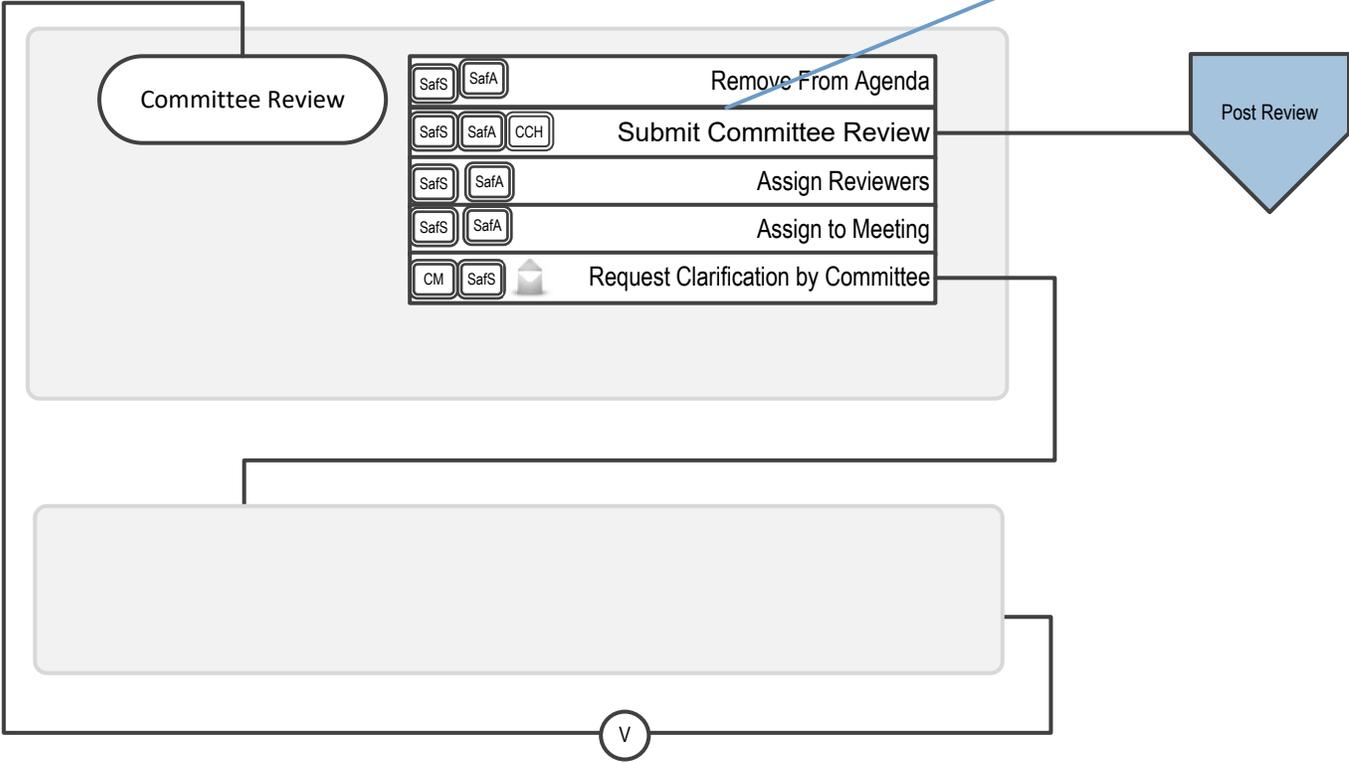
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COMMITTEE REVIEW

Valid Determinations

- Approved
- Modifications Required
- Approval Withheld
- Deferred



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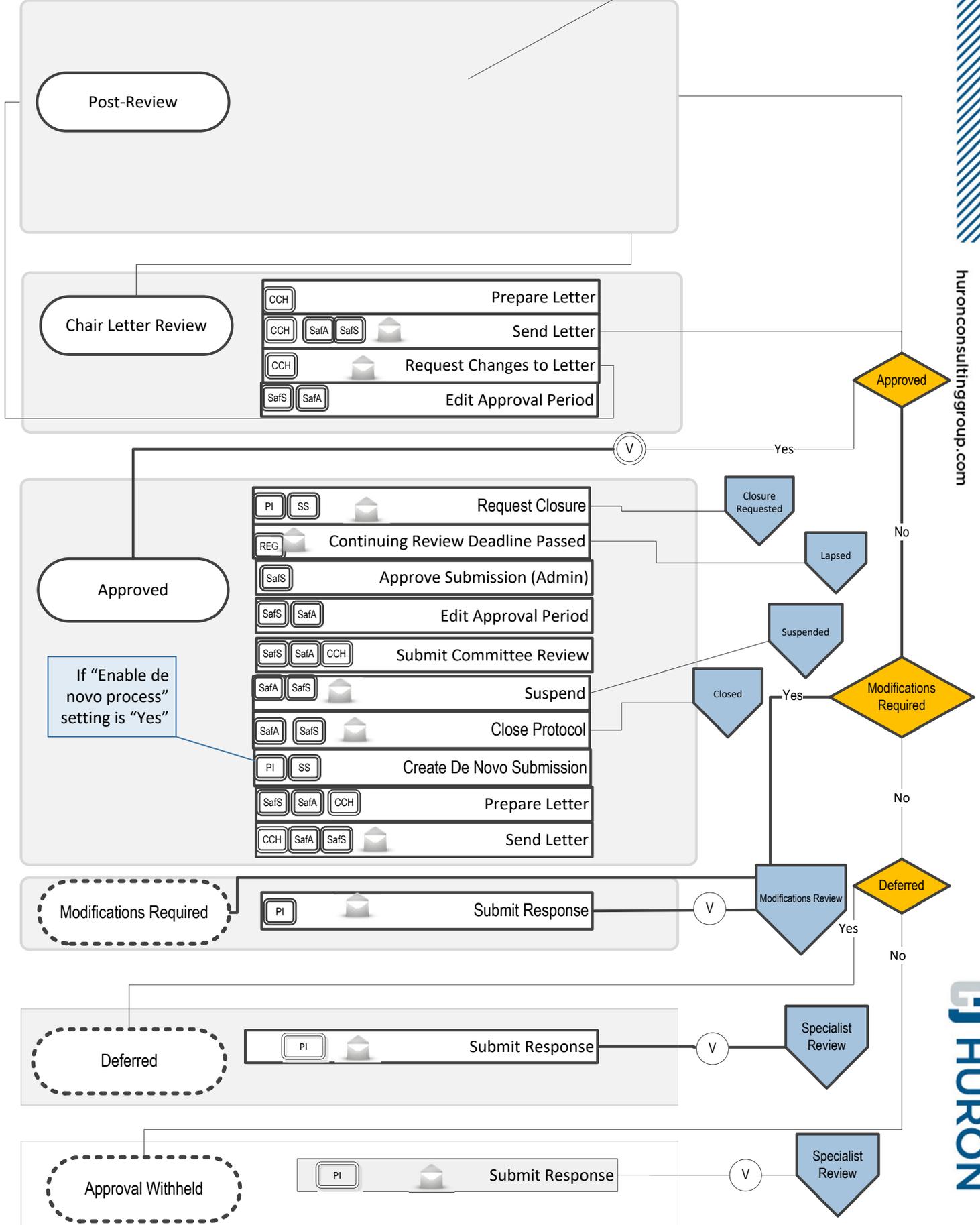
SUBMISSION

POST REVIEW

Send Letter causes transitions to final states based on determination from the Committee Review or the Specialist Review.

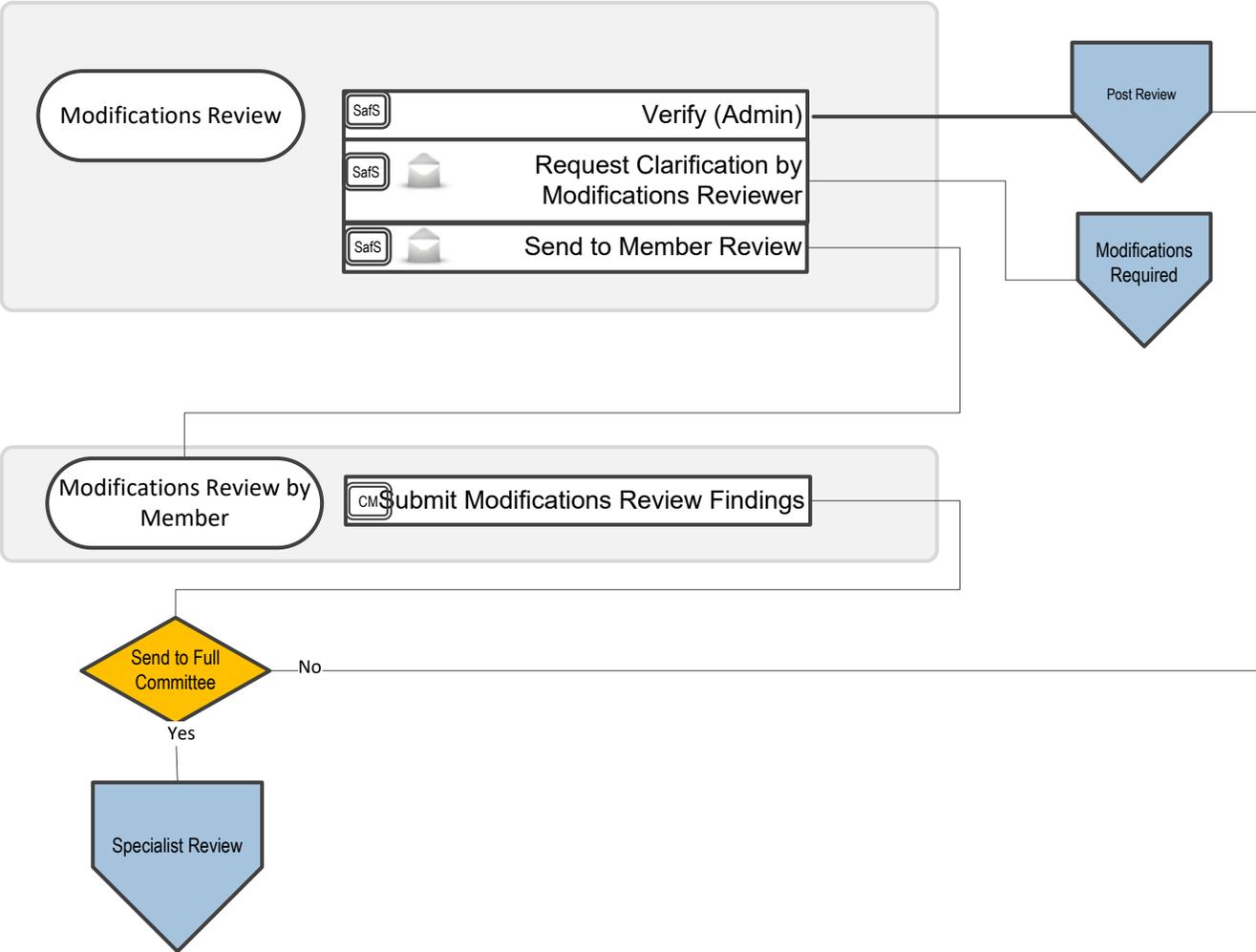


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MODIFICATIONS REVIEW

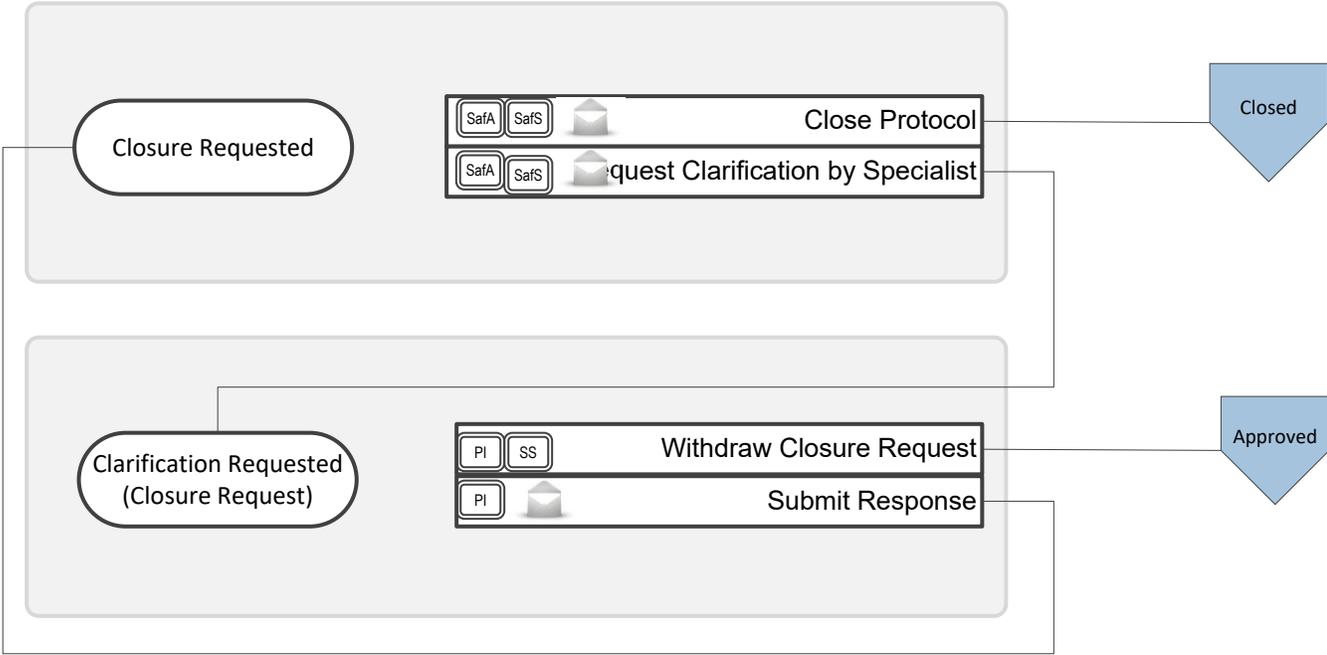


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SUBMISSION

CLOSURE REQUESTED



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SUBMISSION

END AND MISC. STATES

