**MEMORANDUM OF UNDERSTANDING**

**FOR PROPOSALS TO THE NATIONAL INSTITUTES OF HEALTH**

A Memorandum of Understanding is required of all investigators who hold joint appointments at the Department of Veterans Affairs and an affiliated university in order to obtain research or training awards from the National Institutes of Health. **This form must be updated and signed annually.**

This Memorandum of Understanding describes the total professional responsibilities mutually arranged by **The Regents of the University of California, Irvine (UC Irvine)** and the **Long Beach VA Healthcare System (VA)**. The combination of teaching, research, consulting, administration and clinical activities comprises 100% of the total professional responsibilities of the named investigator as of \_\_\_\_\_\_\_\_\_\_\_(Date)\_\_\_\_\_\_\_\_\_\_\_.

**NAME OF INVESTIGATOR**: Insert name of PI

**UC IRVINE:** Insert PI’s UCI appointment title

Portion of Each Type to

Total Set of Responsibilities

Type of Responsibility: Hours % of Total

(list research, teaching na \_\_\_\_%

or administrative)

Total UC Irvine Responsibilities na \_\_\_\_%

**VA HEALTHCARE SYSTEM:** Insert PI’s VA appointment title

Portion of Each Type to

Total Set of Responsibilities

Type of Responsibility: Hours % of Total

(list each activity and \_\_\_\_ \_\_\_\_%

research project)

Total VA Responsibilities \_\_\_\_ \_\_\_\_%

Investigator’s Signature VA Service Chief

UCI Department Chair VA Institutional Official/Designee

UCI College of Medicine Dean UCI Office of Research Administration