**SOUTHERN CALIFORNIA INSTITUTE FOR RESEARCH AND EDUCATION**

**and UNIVERSITY OF CALIFORNIA IRVINE**

**PROPOSAL REVIEW CHECKLIST**

This checklist is required for each proposal submitted through SCIRE by UCI/VA joint appointees. Checklist should be forwarded, with the noted documents attached, to reach ORA at least three (3) working days prior to the intended submission to sponsor.

**Due Date for Submission to Sponsor: \_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |
| --- | --- | --- |
| **Principal Investigator** |  | **UCI Home Department** |
| Last name |  |  |  | Dept. name |  |  |
| First name |  |  | Initial |  |  | Contact |  |  |

|  |
| --- |
| **Proposal Information** |
| Sponsor name |  |

|  |  |
| --- | --- |
| Project title |  |
| Project begin date |  | Project end date |  |
|  |
| Type of project | [ ]  Research | [ Is it [ ]  Basic | [ ]  Developmental | or [ ]  Applied Research?] |
|  | [ ] Training | [ ]  Clinical Trial | [ ]  Equipment | [ ]  Other  |  |
|  | [ ]  Fellowship -- Name of fellow:  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Type of funding:  | [ ]  New | [ ]  Continuation | [ ]  Renewal | [ ]  Supplement | [ ]  Revision |
| Type of award: | [ ]  Grant | [ ]  Contract | [ ]  Subcontract | [ ]  Cooperative agreement |
| Current award no. (if renewal, continuation or supplement)  |  |

|  |
| --- |
| **Appointment Information** |
| Individuals on Proposal Who Require Issuance of Personnel Agreements  | VATitle | SCIRE/VAAppt. (8/8) | UCITitle | UCIAppt. (%) |
|  |  |  |  |  |
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**Attached (check off each):**

 Proposal face page, abstract, budget, and budget justification

 Resources section describing UCI and VALBHS facilities

 Other information supporting determination as SCIRE Sponsored Project

**Received and Approved:**

Department Chair: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_

College of Medicine Dean's Office: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_

Office of Research Administration: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_